

**American Civil Liberties Union
Summer 2010 Internship- Undergraduate Student
Communications Department, NY**

The **American Civil Liberties Union (ACLU)** is a nationwide, nonprofit, nonpartisan organization dedicated to the principles of liberty and equality embodied in the U.S. Constitution. The ACLU has made an unambiguous and unwavering commitment to the importance of communications as a central and essential element in the success of its mission. The organization places great emphasis on the role of communications in framing the debate on its issues, building support, and increasing the impact of its work. The Communications Department plays a leading role in articulating the positions and establishing the public voice of the ACLU through media (traditional and new), Web, publications and video. The Communications Department seeks applicants for an Undergraduate Internship which will begin in the **summer of 2010**.

INTERNSHIP OVERVIEW

A commitment of 10 weeks is requested, although the specific length and terms of the internship will be negotiated when an offer is made. This internship is unpaid, with the opportunity to earn school credit, if applicable.

ROLES & RESPONSIBILITIES

The responsibilities of the Communications Department Intern will include the following:

- Assist the Multi-media Producer with video production
- Provide assistance in disseminating ACLU communications material and video throughout the blogosphere and other media
- Draft various communications materials
- Perform other duties integral to the department's function

EXPERIENCE & QUALIFICATIONS

- Commitment to civil liberties and an interest in the legislative process, communications and current events.
- Excellent research, writing and communications skills.
- Applicants must have an interest in video production.
- Must possess the ability to work independently as well as within a team.
- Strong computer skills, particularly web-based research including proficiency with Microsoft Office Suite (i.e. Word, Excel, and PowerPoint).

HOW TO APPLY: Submit no later than May 5, 2010.

Applicants should send a cover letter, resume, and a relevant writing sample. The cover letter should include your availability and your specific interests in civil liberties. Please submit all materials to:

Human Resources
American Civil Liberties Union
Re: Communications-NY Internship
125 Broad Street, 18th Floor
New York, NY 10004

The ACLU is an equal opportunity/affirmative action employer and encourages applications from women, people of color, persons with disabilities, and lesbian, gay, bisexual, and transgender individuals.

The ACLU comprises two separate corporate entities, the American Civil Liberties Union and the ACLU Foundation. Both the American Civil Liberties Union and the ACLU Foundation are national organizations with the same overall mission, and share office space and employees. The ACLU has two separate corporate entities in order to do a broad range of work to protect civil liberties. This job posting refers collectively to the two organizations under the name "ACLU."

PLEASE CONTACT AICH/WIA PROGRAM (212-598-0100, ext 221) FOR STUDENT SERVICES ASSISTANCE!

(Customers must be Native American and meet WIA program eligibility requirements in order to receive transportation assistance, clothing allowance, cash incentives once employed, child care assistance, etc., etc..)

Posted: 4/21/2010