

American Civil Liberties Union Foundation
Center for Democracy
New York, NY

POSITION: 2010 SUMMER INTERNSHIP OPPORTUNITY FOR UNDERGRADUATE STUDENTS

The American Civil Liberties Union Foundation ("ACLU") is a nationwide, nonprofit, nonpartisan organization with more than 500,000 members dedicated to the principles of liberty and equality embodied in the Constitution and our nation's civil rights laws. The **ACLU** invites applications for the joint **First Amendment Working Group, Human Rights Program, and National Security Project 2010 Summer Internship Program**.

INTERNSHIP OVERVIEW

The undergraduate internship program is designed to provide interns with the opportunity to learn about the legal aspects of public interest work. Interns will work with the Staff Attorneys, Paralegals, and Legal Administrative Assistants of the ACLU's First Amendment Working Group (FAWG), Human Rights Program (HRP), and National Security Project (NSP) on a range of issues and projects.

Our Summer Term Internship requires an 8-12 week commitment. This position is part-time with a flexible schedule designed to accommodate coursework and/or employment. Interns are highly encouraged to obtain funding from outside sources as the position is unpaid. Arrangements can be made for work/study or course credit.

ROLES AND RESPONSIBILITIES

- Conduct factual and legal research on issues relating to free speech, human rights, and national security;
- Assist in the production and development of advocacy materials;
- Assist with administrative duties as needed;
- Other projects as assigned.

EXPERIENCE AND QUALIFICATIONS

- A demonstrated interest in social justice and legal issues.
- Excellent research, writing and communication skills.
- Strong computer skills, particularly web-based research including proficiency with Microsoft Office Suite (i.e. Word, Excel, and PowerPoint).
- Administrative experience in an office setting and strong organizational skills
- The initiative to see projects through to completion.

HOW TO APPLY

Interested persons should send a cover letter, resume, non-fiction writing sample of no more than 5 pages, and two references to ltabbaa@aclu.org (please include "Re: **FAWG HRP NSP Internship Summer 2010**" in the subject line) – or by mail to:

American Civil Liberties Union Foundation
Leila Tabbaa, Undergraduate Internship Coordinator
FAWG HRP NSP Undergraduate Internship Summer 2010
125 Broad Street, 18th Floor
New York, NY 10004

The deadline for applications for Summer Internships is April 12, 2010. Submissions received after this date will be considered if space is available. *Please indicate where you learned of this posting.*

The ACLU is an equal opportunity/affirmative action employer and encourages applications from women, people of color, persons with disabilities, and lesbian, gay, bisexual, and transgender individuals.

The ACLU comprises two separate corporate entities, the American Civil Liberties Union and the ACLU Foundation. Both the American Civil Liberties Union and the ACLU Foundation are national organizations with the same overall mission, and share office space and employees. The ACLU has two separate corporate entities in order to do a broad range of work to protect civil liberties. This job posting refers collectively to the two organizations under the name "ACLU".

PLEASE CONTACT AICH/WIA PROGRAM (212-598-0100, ext 221) FOR STUDENT SERVICES ASSISTANCE!

(Customers must be Native American and meet WIA program eligibility requirements in order to receive transportation assistance, clothing allowance, cash incentives once employed, child care assistance, etc., etc..)

Posted: 3/3/2010