

AMERICAN CIVIL LIBERTIES UNION
Immigrants' Rights Project - New York, NY

UNDERGRADUATE STUDENTS
Summer Internship Opportunities

The **American Civil Liberties Union (ACLU)**, America's foremost advocate of individual rights, is a non-partisan organization founded in 1920, with more than 5 National offices and over 50 affiliates throughout the country. The Immigrant Rights Project of the ACLU seeks applicants for the **Undergraduate Summer Internship** in New York City starting in **June 2010**.

OVERVIEW

The **Immigrants' Rights Project (IRP)** is a national project of the American Civil Liberties Union with offices in New York and California. Using targeted impact litigation, advocacy and public outreach, the Project carries on the ACLU's commitment to protecting the rights and liberties of immigrants. In federal district and appellate courts, including the Supreme Court, the Project conducts the nation's largest impact litigation program dedicated to defending and expanding the rights of immigrants, enforcing the guarantees of the Constitution, and achieving equal justice under the law.

The Project has focused on challenging laws that deny immigrants access to the judicial system, impose indefinite and mandatory detention, and constitute discrimination on the basis of "alienage" by governmental and private entities. In addition, the Project has been challenging constitutional abuses that arise from immigration enforcement at the federal, state, and local levels, including litigation against worksite and home raids, local anti-immigrant employment and housing laws, and improper enforcement of federal immigration laws by local sheriffs. IRP's efforts in the enforcement arena seek to ensure the constitutional protections of the Fourth, Fifth and Fourteenth Amendments, combat racial profiling arising from actual or pretextual immigration enforcement that subjects immigrant communities to racism and hostility, and challenge government policies and practices that undermine or deny immigrants' ability to effectuate their existing legal rights.

ROLES AND RESPONSIBILITIES

Interns will work under the direct supervision of the Project's paralegal and Legal Assistant. They will have the opportunity to work with the attorneys and staff of the Immigrants' Rights Project on a range of significant issues and projects.

Our summer internship requires an 8-10 week commitment. This position is part-time with a flexible schedule designed to accommodate coursework and/or employment. Arrangements can be made for work/study or course credit. Interns are highly encouraged to obtain funding from outside sources, as the position is unpaid. [*WIA CRT's see contact info below.*]

The responsibilities will include:

- Conducting factual research.
- Developing web-based informational updates.
- Providing general and administrative support to the department.
- Handling written and telephone inquiries from persons seeking legal assistance.
- Assisting in the maintenance of case files and compiling of press files.
- Tracking current legislation related to immigration.
- Other projects as assigned.

EXPERIENCE AND QUALIFICATIONS

Applicant should have:

- A strong interest in social justice and legal issues.

- Excellent research, writing and communication skills.
- Strong computer skills, particularly web-based research including proficiency with Microsoft Office Suite (i.e. Word, Excel, and PowerPoint).
- Administrative experience in an office setting and strong organizational skills
- The initiative to see projects through to completion.
- Proficiency in Spanish is a plus.
- Commitment to civil liberties and immigrants' rights.

HOW TO APPLY

Summer applications will be accepted until positions are filled. Please send a cover letter, resume and non-fiction writing sample of no more than 5 pages to immjobs@aclu.org – reference Re: IRP Summer Undergraduate Internship/AICH in subject line – or by mail to:

IRP Summer Undergraduate Internship/AICH
ACLU Immigrants' Rights Project
125 Broad Street, 18th Floor
New York, NY 10004

Please indicate in your cover letter where you found this posting.

Applications for Summer 2010 will be accepted on a rolling basis until February 15, 2010.

Thank you for your interest in the ACLU Immigrants' Rights Project. If you have additional questions, please email the Internship Coordinator Ankit Rastogi at arastogi@aclu.org.

The ACLU is an equal opportunity/affirmative action employer and encourages applications from women, people of color, persons with disabilities, and lesbian, gay, bisexual and transgender individuals.

The ACLU comprises two separate corporate entities, the American Civil Liberties Union and the ACLU Foundation. Both the American Civil Liberties Union and the ACLU Foundation are national organizations with the same overall mission, and share office space and employees. The ACLU has two separate corporate entities in order to do a broad range of work to protect civil liberties. This job posting refers collectively to the two organizations under the name "ACLU."

PLEASE CONTACT AICH/WIA PROGRAM (212-598-0100, ext 221) FOR STUDENT SERVICES ASSISTANCE!

(Customers must be Native American and meet WIA program eligibility requirements in order to receive transportation assistance, clothing allowance, cash incentives once employed, child care assistance, etc., etc..)

Posted: 1/5/2010