

THE FORD FOUNDATION

320 EAST 43RD STREET
NEW YORK, NY 10017

POSITION: TECHNICAL SERVICES MANAGER

The Ford Foundation is a private philanthropic institution that serves as a resource for innovative people and institutions worldwide. Our goals are to: Strengthen democratic values; reduce poverty and injustice; promote international cooperation; advance human achievement. This has been our purpose for almost half a century.

SUMMARY DESCRIPTION:

The Technical Services Manager is responsible for day-to-day operations of the Foundation's New York Data Center. S/He will manage the operational efficiency of data center infrastructure and will be directly responsible for the maintenance, monitoring and technical support of data center infrastructure including IBM AS/400, Windows servers, VMWare, SAN, Back-up system, and Local area Network components in the data center. S/He will also be responsible for data center security and access control, disaster recovery and monitoring environmental systems (HVAC, UPS, etc/).

REQUIRED QUALIFICATIONS:

- Bachelor's degree in Information Systems or equivalent combination of experience and education.
- MCP – Microsoft Certified Professional.
- Certification or equivalent experience with Microsoft server operating systems. The minimum certification level must be MCITP Server Administrator.
- HP SAN and Backup and Disaster Recovery expertise.
- AS400 operational skills.

PREFERRED QUALIFICATIONS:

- 5-10 years experience in Data Center operations including Co-Location experience and expertise, Windows, VMWare and Linux Systems, network administration, disaster recovery and backup administration.
- 3-5 years management/supervisory experience.
- MCSE – Microsoft Certification.
- Certification or equivalent experience with Symantec NetBackup software (Data Protection Administrator for NetBackup 6.5. certification).
- UNIX skills.
- Certification or equivalent experience with Microsoft server operating systems (MCITP Server Administrator certification).
- Certification or equivalent experience with VMware ESX servers (VMWare Certified Professional).

Grade: 130-Exempt

Salary: is based on experience and on the Foundation's commitment to internal equity. A generous benefits package is provided.

To apply for employment, please send resume and cover letter including salary information to **Ms. Theresa Smith** at the above address OR visit www.fordfoundation.org/employment.

Excellent benefits include Foundation-paid comprehensive medical and dental insurance, retirement plan, generous vacation, and tuition reimbursement.

Equal employment opportunity and having a diverse staff are fundamental principles at The Ford Foundation, where employment and promotional opportunities are based upon individual capabilities and qualifications without regard to race, color, religion, gender, pregnancy, sexual orientation/affectional preference, age, national origin, marital status, citizenship, disability, veteran status or any other protected characteristic as established under law.

PLEASE CONTACT AICH/WIA PROGRAM (212-598-0100, ext 221) FOR JOB-SEARCH ASSISTANCE!

(Customers must be Native American and meet WIA program eligibility requirements in order to receive transportation assistance, clothing allowance, cash incentives once employed, child care assistance, etc., etc..)

Posted: 6/29/2010