

Career Opportunity
ADVOCACY COORDINATOR [LGLF-42]
AMERICAN CIVIL LIBERTIES UNION
National Security Project, NY

The **American Civil Liberties Union (ACLU)** invites applications for an **Advocacy Coordinator** position with the ACLU's **National Security Project**.

The ACLU is a nationwide, nonprofit, nonpartisan organization dedicated to the principles of liberty and equality embodied in the U.S. Constitution. Since September 2001, the ACLU's National Security Project has litigated numerous challenges to government attempts to restrict civil liberties and human rights in the name of national security. For example, we are currently challenging the government's "rendition" program, under which the CIA has kidnapped foreign nationals and transferred them to the custody of foreign intelligence services that use torture. We have brought several challenges to the constitutionality of the FBI's authority to issue "national security letters," and in two cases we are currently contesting the government's practice of denying visas to foreign scholars whose political views the government disfavors. In 2006, we brought a constitutional challenge to the National Security Agency's warrantless wiretapping program. Since 2004, we have also been engaged in Freedom of Information Act (FOIA) litigation to demand information about the torture and maltreatment of detainees held in U.S. custody abroad; that litigation has resulted in the release of more than 100,000 pages of government documents. We are litigating a number of other cases relating to dissent, discrimination, surveillance, secrecy, detention, and torture.

ROLES AND RESPONSIBILITIES:

- Work in collaboration with other members of the ACLU's National Security Project, with other Projects within the ACLU's Legal Department, and with other Departments within the ACLU to develop and implement creative public education campaigns to raise public awareness of civil liberties and human rights issues arising from national security policies.
- Organize conferences, training programs, and public events to raise awareness of civil liberties and human rights issues arising from national security policies.
- Write, edit, and plan the distribution of advocacy and public education materials, including public education reports, blogs, video scripts, and "know your rights" materials.
- Coordinate advocacy and cultivate and maintain relationships with other civil rights, advocacy, and community organizations working on civil liberties and human rights issues arising from national security policies;
- Assist ACLU attorneys and the ACLU's web team in updating and maintaining web pages about the Project's cases and issues.

REQUIREMENTS AND QUALIFICATIONS:

- At least 2 years experience with organizing, communications, research, or advocacy in the field of civil liberties or human rights.
- Bachelor's Degree required, J.D. preferred.
- Experience developing and implementing public education campaigns; web-based campaign experience a plus.
- Excellent writing and editing skills.
- The ability to communicate in a clear and compelling manner both verbally and in writing; experience explaining complex legal issues to a non-legal audience is a plus.
- A demonstrated ability to work both independently and collaboratively.

- A demonstrated ability to manage a variety of tasks simultaneously, to conceive of new projects, and to execute those projects from conception to completion.
- A demonstrated interest in civil liberties and human rights issues related to national security is preferred but not required.
- Experience building relationships with relevant grassroots organizations a plus.

COMPENSATION:

The ACLU offers a generous and comprehensive compensation and benefits package, commensurate with experience and within parameters of the ACLU compensation scale.

HOW TO APPLY:

Applications should consist of a cover letter, a resume, two letters of recommendation, and two writing samples. Email applications to hrjobs@aclu.org and reference [LGLF-42/AICH] in subject line, or mail applications to:

Human Resources

RE: [LGLF-42/AICH]

American Civil Liberties Union

125 Broad Street, 18th Floor

New York, NY 10004

Applications will be accepted until the position is filled, which will not be before June 27, 2008. Please indicate where you learned of this job posting.

The ACLU is an equal opportunity/affirmative action employer and encourages applications from women, people of color, persons with disabilities, and lesbian, gay, bisexual, and transgender individuals.

The ACLU comprises two separate corporate entities, the American Civil Liberties Union and the ACLU Foundation. Both the American Civil Liberties Union and the ACLU Foundation are national organizations with the same overall mission, and share office space and employees. The ACLU has two separate corporate entities in order to do a broad range of work to protect civil liberties. This job posting refers collectively to the two organizations under the name “ACLU.”